

**ABBHEY ROAD HOUSING CO-OPERATIVE**  
**220 BELSIZE ROAD, LONDON NW6 4DJ**  
**Telephone 020 7624-6309. Fax 020 7625-7366**

Date: 25 November 2016

Dear Applicant

**Re: Caretaker**

Thank you for your enquiry regarding the above position.

I have enclosed here with an application pack containing application form, job description, person specification and information for applicant to help you to complete the form.

Please note the closing date on the application form if you decide to apply and submit your completed form to us on time as applications received after the deadline will not be considered.

Thank you again for your interest to work for our organisation and I wish you luck with your application.

Yours sincerely



Francis Owusu-Sekyere  
**Estate Manager**