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# ABBEY ROAD HOUSING CO-OPERATIVE

## PERSON SPECIFICATION FORM

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**Job title:** Caretaker Full-time Permanent

**Salary:** £19,500 per annum

### Criteria

(Applicants should provide evidence of their ability to meet the following.)

1. Ability to clean/maintain estates including tower blocks to a high standard and prioritise workload.
2. Ability to provide an effective, flexible and accessible client responsive caretaking service.
3. Ability to work effectively as a member of a team.
4. Ability to liaise efficiently within a team, other departments and outside agencies both verbally and in writing.
5. Ability to identify health & safety hazards and take appropriate action.
6. Ability to respond effectively to outside office hours emergency situations.
7. Ability to carry out plumbing and carpentry repairs to higher satisfaction level and general maintenance.
8. Demonstrable positive customer care skills with the ability to communicate with a variety of people at all levels.
9. Willingness to work outside normal working hours
10. Good general health, able to carry out the duties as per job description.
11. Enhanced DBS check required
12. Understanding and commitment to Equal Opportunities and Health and Safety at work.